



LOAN SUBMISSION AND GUARANTEE PROCESS

Guaranteed Rural Housing Loan Program United States Department of Agriculture Rural Development

The Guaranteed Rural Housing Loan Program is a lender-driven program, and as a result, the amount of time necessary to process and close a GRH loan is controlled by the lender. USDA Rural Development performs a compliance review after the lender has processed, underwritten and approved the loan. This process adds no more than 1-2 additional days to the loan process prior to loan closing.

Following is the process for lenders to follow when submitting loan packages for the GRH loan program and the post-closing requirements to receive the loan note guarantee.

- ✓ After loan has been processed and underwritten by the lender, submit one complete copy package to USDA Rural Development's GRH processing center located in Elk Grove, California.
- ✓ USDA Rural Development reviews the loan package within 1-2 business days of receipt. Loans are reviewed for completeness and for program compliance including income limits and property eligibility.
- ✓ Following review, approved loans are issued a "Conditional Commitment for Guarantee" which is sent to the lender. The commitment, valid for 90 days, itemizes all conditions that must be satisfied prior to the issuance of the Loan Note Guarantee.
- ✓ After receiving the Conditional Commitment, lender draws loan documents, the borrower signs, and escrow is closed.
- ✓ Following loan closing, the lender submits all closing conditions as noted on the Conditional Commitment, along with a check for the guarantee fee (made payable to USDA), to USDA Rural Development for post-closing review.

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- ✓ Upon receipt of closing package from lender, USDA Rural Development reviews all closing documents. If all conditions have been submitted and are satisfactory, USDA Rural Development issues the Loan Note Guarantee to the lender.

Please submit all loan packages to California's GRH Centralized Processing Unit located at the following address:

USDA Rural Development
Attn: Annette Joyer, Guaranteed Rural Housing Coordinator
9701 Dino Drive, Suite 170
Elk Grove, CA 95670
Phone: 916-714-1104 ext 107
Fax: 916-714-1118
e-mail: annette.joyer@ca.usda.gov

*USDA Rural Development is an Equal Opportunity Lender, Provider and Employer.
Complaints of discrimination should be sent to:
USDA, Director, Office of Civil Rights, Washington, DC 20250-9410*